

PERSONAL INFORMATION

Zakiyyah



📍 719B, Cirebonan Kecil Street, Semarang, 50173, Indonesia

☎️ (024)3548375

📞 0895322276367

✉️ zakiyyah7d@gmail.com 📷 @zakiyyaahbhr

🌐 <https://zakiyyahbhrm.netlify.app/>

Sex Female | Date of birth 02/10/2001 | Nationality Indonesian

WORK EXPERIENCE

March 2022- present

Staff at GENERICS (Journal of Reserach in Pharmacy)

Position : staff of Layout and Publishing Division.

- Arranging the layout and checking the writing of journal that has been submitted by author at Generics Journal.

August – December 2021

Physical Pharmacy Laboratory Asistant

- Facilitate preparation and study materials of online practicum that have been carried out by pharmacy students.
- Guide practitioner based on physical pharmacy practicum guideline focusing on determination density, colloidal dispersion, viscosity, surface tension, and particle size.
- Prepare and assess practitioner's assignments including pre-test, post-test, resume, and reports.

March 2021 – March 2022

Staff at GENERICS (Journal of Reserach in Pharmacy)

GENECRICS is a Journal of Research in Pharmacy that published by Pharmacy Undergraduate Program, Faculty of Medicine, Diponegoro University. **Position : staff of Public Relation Division.**

- Communicate with the author about journal revision's and managing social media of Generics Journal.

EDUCATION

August 2020 – present

Sarjana Farmasi (Bachelor of Pharmacy), Faculty Medicine, Diponegoro University

July 2017 – June 2020

SMA N 3 SEMARANG (3 State Senior High School)

July 2014 – June 2017

SMP N 3 SEMARANG (3 State Junior High School)

TRAINING EXPERIENCE

March 2022

Layout and Publishing Division Training

May 2021 – July 2021

LKMMD FK Undip 2021

May 2021 – July 2021

Training Rohis 2 FK Undip 2021

February 2021

Training Rohis 1 Farmasi 2021

December 2020 – March 2021

Trainee at GENERICS (Journal of Research in Pharmacy)

Position : Trainee of Public Relation Division

October 2020 – November 2020

LKMMPD Farmasi 2020

PERSONAL SKILLS

Communication skills

Good communication skills gained through my experience as a Master of Ceremony at several occasion.

Managerial skills

Leadership skills gained by responsible for a team of 5 people at Media Department of Averroes.

Job-related Skills

Good command of Microsoft Word tools, good command of Microsoft Powerpoint tools, good command of online survey operation (Google docs, Google Form and Spreadsheet), good command of graphic design (Adobe photoshop, Corel draw and Filmora).

ORGANIZATION EXPERIENCE

March – December 2022 **Muslim Student Association of Pharmacy, Faculty Medicine (Averroes)**

Position : Coordinator of Media Department

Responsible for managing team to branding, documentation, and spreading information of Averroes as a muslim pharmaceutical association of Diponegoro University.

March – December 2022 **Student Association of Pharmacy (HIMFASI)**

Position : Staff at Media and Information Office (KMI)

Responsible for branding, documentation, and spreading information of HIMFASI as a pharmaceutical student association of Diponegoro University.

March 2021 – March 2022 **Muslim Student Association of Pharmacy, Faculty Medicine (Averroes)**

Position : Staff at Syiar Department

Responsible for branding, documentation, and spreading information of Averroes as a muslim pharmaceutical association of Diponegoro University. Also, responsible for conducting study about Islam.

March 2021 – March 2022 **Student Association of Pharmacy (HIMFASI)**

Position : Secretary and Staff at Media and Information Division (Medinfo)

Responsible for administration, prepare proposal, and recording the meeting result. Also, responsible for branding, documentation, and spreading information of HIMFASI as a pharmaceutical student association of Diponegoro University.

COMMITTEE EXPERIENCE

August – November 2022 **Pelatihan Teknik Laboratorium**

Position : Coordinator of Research Department

Responsible for managing the team also create the curriculum and guidebook.

August – October 2022 **Phacific Competition**

Position : Staff at PDD (Publication, Decoration and Documentation)

July – November 2022 **LKMMD FK Undip 2022**

Position : Assessors and Group Assistant Division

Responsible for accompany the trainee at LKMMD FK and doing assessment of trainee.

July – August 2022 **PKKMB and Pendikar Farmasi 2022**

Position : Kakak Fasil and Staff at PDD (Publication, Decoration and Documentation Division)

Responsible for accompany new student of Pharmacy Undergraduate Program at PKKMB and Pendikar as Kakak Fasil. Also responsible for spreading information with graphic design.

April – May 2022 **Madrasah Rohis 1 Farmasi X KU FK Undip (Averroes X RohisKU)**

Position : Coordinator of Humas Division

Responsible for communicate with RohisKU as a muslim student association of Kedokteran Umum Undergraduate Program FK Undip to invite the speaker.

November 2021 – January 2022 **Panlih PEMIRA FK Undip 2021**

Position : Staff at Equipment and Logistics Division

Responsible for provide equipment, logistics, especially website for PEMIRA (Pemilihan Umum Raya).

August – November 2021 **LKMMPD Farmasi 2021**

Position : Staff at Event Division

Responsible for pra-event and the day of event

March – May 2021 **Gebyar Ramadhan FK**

Position : Staff at Sponsorship Division

Responsible to found sponsor to Gebyar Ramadhan. Gebyar Ramadhan FK as a committee in participation of Ramadhan to provide seminars, talkshow and contest on Ramadhan

December 2020 – February 2021 **Social Project of Pharmacy 2020 (Salvio Biantari)**

Position : Secretary

Responsible for administration, prepare proposal, and recording the meeting result. Salvio Biantari is a social project aiming to give an education of Covid-19 to Nasima Junior High School Semarang.

December 2020 – January 2021 **PPS FK 2020 (Voting Committee)**

Position : Staff at PDD (Publication, Decoration and Documentation Division)

Responsible for spreading information about voting. PPS FK is a voting system aiming to select a BEM Chief and Student association of Medicinal Faculty in Diponegoro University.